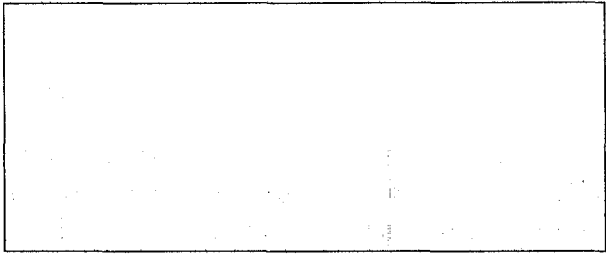


CLAIM AGAINST THE CITY OF OAKLAND



Please return the completed form to the Office of the City Attorney, One Frank H. Ogawa Plaza, 6th Floor, Oakland, CA 94612. Additional sheets may be attached as necessary. Enclose a **postage paid envelope** if you require a filing receipt.

1) CLAIMANT'S NAME: _____

2) ADDRESS: _____ City: _____ State: _____ Zip: _____

HOME #: _____ DRIVER'S LICENSE: _____

WORK #: _____ SOCIAL SECURITY#: _____

CELL #: _____

DATE OF BIRTH: _____ OCCUPATION: _____

AUTO INSURANCE NAME AND POLICY # _____
(if applicable)

3) IF AMOUNT CLAIMED IS LESS THAN \$10,000, AMOUNT OF CLAIM: \$ _____
(Attach copies of expenses substantiating the basis of computation for the amount being claimed)

IF AMOUNT CLAIMED EXCEEDS \$10,000, WOULD THE CLAIM BE A LIMITED CIVIL CASE (Less than \$25,000)?
Yes _____ No _____ Unsure _____

4) ADDRESS TO WHICH NOTICES ARE TO BE SENT, IF DIFFERENT FROM LINES 1 & 2:

NAME: _____

ADDRESS: _____ City: _____ State: _____ Zip: _____

PHONE# _____

5) DATE OF INCIDENT: _____ TIME OF INCIDENT: _____

SPECIFIC LOCATION OF INCIDENT* (Address): _____

6) DESCRIBE THE INCIDENT INCLUDING YOUR REASON FOR BELIEVING THE CITY IS LIABLE FOR YOUR DAMAGES: _____

7) DESCRIBE ALL DAMAGES WHICH YOU BELIEVE YOU HAVE INCURRED AS A RESULT OF THE INCIDENT: _____

8) NAME(S) OF PUBLIC EMPLOYEE(S) CAUSING THE DAMAGES YOU ARE CLAIMING: _____

9) WERE PARAMEDICS CALLED? _____

10) IF YOU WENT TO A DOCTOR, LIST HIS NAME, ADDRESS & TELEPHONE NUMBER: _____

Date of 1st Visit: _____ Is there a police report on file? _____

 X
Signature of Claimant or Representative

 X
Date

****Complete the diagram on the back of this form showing the location of the incident****
Any person who, with the intent to defraud, presents any false or fraudulent claim may be punished by imprisonment or fine or both.

PLEASE READ CAREFULLY

If claim is for injury and you are still under doctor's care, indicate that on the form and submit medical bills to date with status of your condition. If property damage is involved, submit two estimates of repairs or paid invoices to substantiate amount claimed. If the accident involved a vehicle, give the following information:

LICENSE NO.: _____ YEAR/MAKE OF THE VEHICLE: _____

For all auto accident claims, place on the following diagram the names of streets, including North, East, South and West; indicate the place of the accident by an "X" and by showing house numbers or distances to street corners. If a City vehicle was involved, designate by letter "A" the location of the city vehicle when you first saw it, and by "B" the location of yourself or your vehicle at the time;

If your claim involves some other type of incident, use the diagram below to indicate the location where the incident occurred, showing addresses, landmarks or a photograph if necessary depicting the exact site. Failure to complete the diagram or provide a photo of the site may result in delays in the acceptance of your claim as sufficient according to CA Government Code §§ 900 et seq.

